

Job Title: Sales Assistant

Location: Peshawar

Job Type: Full-time

About DYNIMAX Intermedia Ltd:

DYNIMAX Intermedia is a premier multimedia and IT company based in Peshawar and London, known for its innovative approach and commitment to quality in video production, animation, and digital marketing.

Job Overview:

We are seeking a motivated Sales Assistant to support our sales team in achieving targets and managing client relationships. The ideal candidate will have strong communication skills and a customer-focused attitude.

Key Responsibilities:

- Assist the sales team in lead generation and client outreach.
- Maintain client records and follow up on inquiries.
- Prepare sales presentations and proposals.
- Conduct market research to identify potential clients and opportunities.
- Collaborate with the marketing team to align sales strategies.

Qualifications:

- Bachelor's degree in business, marketing, or a related field.
- Minimum 6 months of experience in sales or customer service.
- Strong communication and interpersonal skills.
- Proficiency in Microsoft Office Suite and CRM software.
- Ability to work independently and in a team environment.

Why Work at DYNIMAX?

- Competitive salary packages.
- Opportunities for growth and advancement.
- Dynamic and creative work environment.
- Chance to collaborate with international clients.
- Pension.

How to Apply:

Send your resume and cover letter to hr@dynamax.com with the position title in the subject line.

Shortlisting and interviews will be conducted on a revolving basis. CVs will be kept in a databank for future opportunities.