

Job Title: Event Manager

Location: Peshawar

Job Type: Full-time

About DYNIMAX Intermedia Ltd:

DYNIMAX Intermedia is a premier multimedia and IT company based in Peshawar and London, known for its innovative approach and commitment to quality in video production, animation, and digital marketing.

Job Overview:

We are seeking an experienced Event Manager to oversee the planning, execution, and management of various events. The Event Manager will be responsible for ensuring that all events meet the company's high standards and align with client expectations.

Key Responsibilities:

- Plan, coordinate, and execute events from conception to completion.
- Collaborate with clients to understand their needs and requirements.
- Manage budgets, timelines, and resources for each event.
- Supervise event staff and volunteers to ensure efficient operations.
- Evaluate event success and prepare post-event reports.

Qualifications:

- Bachelor's degree in event management, hospitality, or a related field.
- Minimum 2 years of experience in event management or related roles.
- Strong organizational and leadership skills.
- Excellent communication and negotiation abilities.
- Proficiency in event management software and tools.

Why Work at DYNIMAX?

- Competitive salary packages.
- Opportunities for growth and advancement.
- Dynamic and creative work environment.
- Chance to collaborate with international clients.
- Pension.

How to Apply:

Send your resume and cover letter to hr@dynamax.com with the position title in the subject line.

Shortlisting and interviews will be conducted on a revolving basis. CVs will be kept in a databank for future opportunities.